



Japanese Language Teaching Assistant (TA) Alternate Pool

The Department of Asian Languages and Literature is searching for applicants to join the alternate pool for Japanese language Teaching Assistants in 2023-2024, in case any of our current teaching assistants must leave their positions for any reason. Alternates are not guaranteed a position, but will be notified if they qualify for alternate status.

This search is for academic year 2023-2024 only. **Students who applied for a Japanese TA position earlier this year may re-apply.**

General Duties/Description:

Job duties include, but are not limited to, teaching Japanese language classes in Japanese, preparing/grading tests, homework, and assignments, keeping student records, participating in TA meetings, attending course lectures, and collaborating with the supervisor and other TAs.

Requirements:

Graduate students accepted by or enrolled at the University of Washington are eligible to apply.

Undergraduate students are not eligible. Previous teaching experience is a plus. Strong Japanese language skills are required. TA positions require strong organizational and communication skills and the ability to work well both individually and as part of a team.

If you are not an Asian Languages and Literature student, it's important for you to make sure that the responsibilities of this position (daily schedule and workload) do not conflict with the academic requirements and workload of your graduate program. Please confirm (with your program advisor/staff if necessary) that you would be able to teach and attend lectures, usually in the morning Monday through Friday (one hour every day), in addition to class prep, office hours, grading, and other responsibilities, up to a maximum average of 20 hours per week throughout the academic year.

By the time of appointment, non-native English-speaking applicants will have to satisfy the English speaking proficiency requirements found in [Graduate School Policy 5.2 \(https://grad.uw.edu/policies/5-2-conditions-of-appointment-for-tas-who-are-not-native-speakers-of-english/\)](https://grad.uw.edu/policies/5-2-conditions-of-appointment-for-tas-who-are-not-native-speakers-of-english/).

Compensation:

Salary starts at the Teaching Assistant (TA) level, which is \$2,664 per month for the nine months of the academic year. Higher salaries depend on academic rank (i.e. post-MA or PhD candidate; see **Notes** below for more information). The position includes salary, a waiver of tuition and some fees, and benefits including health insurance.

How to Apply:

To apply, please submit a cover letter, CV/resume, and unofficial transcript(s) (for UW transcript please download PDF from MyUW) via email to Academic Counselor Kirk L. Van Scoyoc at asianadv@uw.edu **no later than October 30, 2023**. The cover letter may be addressed to Professor Zev Handel, the department chair. Decisions will be sent by December 1 with a response deadline two weeks after offers of alternate status are made.

Application inquiries may be made with:

Kirk L. Van Scoyoc (asianadv@uw.edu), Department of Asian Languages and Literature.

Notes:

This job classification is governed by a [negotiated labor contract \(https://hr.uw.edu/labor/academic-and-student-unions/uaw-ase/ase-contract\)](https://hr.uw.edu/labor/academic-and-student-unions/uaw-ase/ase-contract) and is subject to union shop provisions. For more information about union shop provisions, visit:

<http://www.washington.edu/admin/hr/jobs/apl/union-info.html>

University of Washington is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information. To request disability accommodation in the application process, contact the department at 206.616.0937 or the Disability Services Office at least ten days in advance at: 206.543.6450/V, 206.543.6452/TTY, 206.685.7264 (FAX), or e-mail at dso@u.washington.edu.