

JOB DESCRIPTION**ASE Grader****GENERAL DUTIES/DESCRIPTION**

The Department of Electrical & Computer Engineering at the University of Washington is a nationally ranked education and research program. UW ECE is a dynamic organization that provides comprehensive administrative and advising services in support of our teaching, research and service missions.

Your name and appointed course may be published in venues where other UW employees may see this information. By accepting this appointment, you are consenting to these terms.

UW ECE is currently seeking an ASE Grader.

JOB FUNCTIONS

- Prepare webpage for course materials
- Maintain (update) webpage for course materials
- Grade homework
- Prepare solution sets
- Maintain grading records
- Maintain records on individual students' assignment completion
- Attend meetings with instructor and/or TAs
- Attendance at lectures
- Office hours

Duties may include some or all of the following in consultation with the Principle Investigator.

Miscellaneous

- Other duties as assigned on an as-needed basis